

VACANCY ANNOUNCEMENT

National Testing Service – Pakistan seeks applications for the following posts:

Sr. #	Post	Numbers of Posts	City of Placement	Eligibility Criteria
1	Senior Assistant Content Analyst	1	Islamabad	<ul style="list-style-type: none">• A person holding 14-year degree or equivalent from a university recognized by the Higher Education Commission. However, higher degree will be preferred.• At least 5 years' relevant experience in large scale corporate / commercial regulatory environment.• Experience of quality control of developed test items.• Good communication skills and liaison with content developers for content development.• High proficiency of Microsoft Office.• Maximum age limit 30 years.
2	Assistant Finance	1	Islamabad	<ul style="list-style-type: none">• A person holding B. Com or equivalent finance degree from a university recognized by the Higher Education Commission however, higher degree will be preferred.• At least 2 years' relevant post-qualification experience in large scale corporate/commercial finance having expertise in handling Accounting/ Bookkeeping matters, Receivable/payable management and taxation matters.• Proficient in MS Excel and MS Word• Maximum age limit 30 years.
3	Binder	1	Islamabad	<ul style="list-style-type: none">• Primary School Certificate or Equivalent and 05 years' relevant experience in any national or international Press.• Maximum age limit 45 years.
4	Driver	1	Lahore	<ul style="list-style-type: none">• Secondary School Certificate or Equivalent• Valid LTV/ HTV driving license• At least 6 years' experience in relevant field.• Maximum age limit 40 years.

- Please submit your application online at www.nts.org.pk within 15 days of this advertisement, only online applications will be entertained. The recruitments will be made on contract basis.
- Applications will not be acknowledged, only shortlisted candidates who strictly fulfill criteria will be called for the test and only top 05 candidates for each position shall be called for the interview, the test will be conducted only in Islamabad.
- Incomplete applications and after due date applications will not be entertained.
- Organization reserves the right to reject any application without disclosing any reason to the applicants.
- If during the recruitment / service career, any academic / experience document of candidate is found forged / fake, his candidacy / service shall be terminated.
- In service employees may send their application with NOCs of their existing job.
- No TA/DA will be admissible for the interview / test.
- Selected candidates will be offered freedom to work and grow the company, competitive remuneration and attractive benefits.
- The fees of Rs. 250/- will be charged from applicant at the time of submission of application.



NATIONAL TESTING SERVICE - PAKISTAN

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